
CAMEOfm

Data Sorts & Dumps

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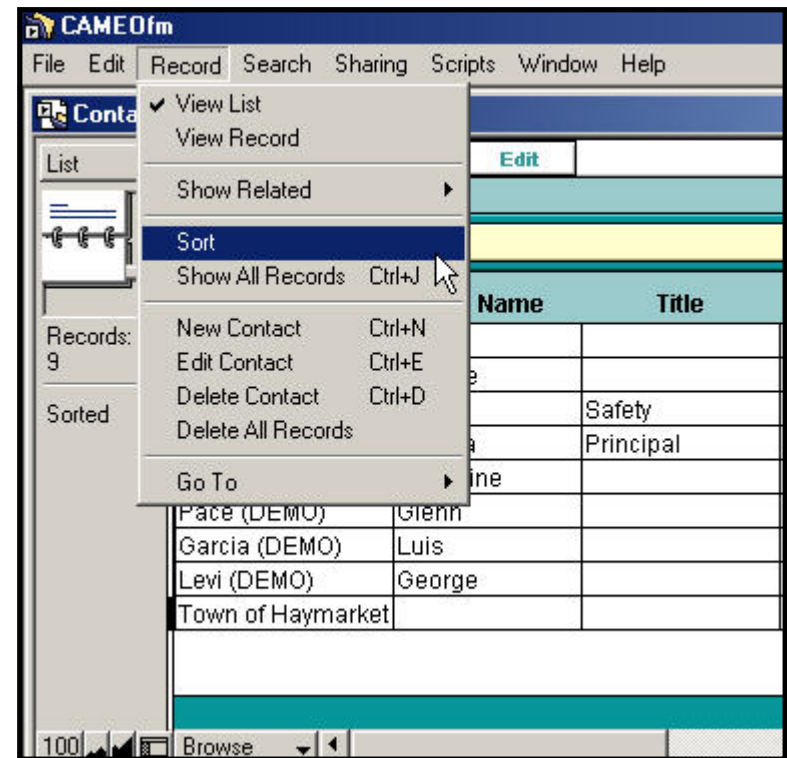
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Data Sorts & Dumps

- *Sort* function changes the *order* in which data are displayed on the screen.
- It is not a *Search*, which selects certain records based upon your search term.
- The sort is temporary and applies only to the database in which you are operating.

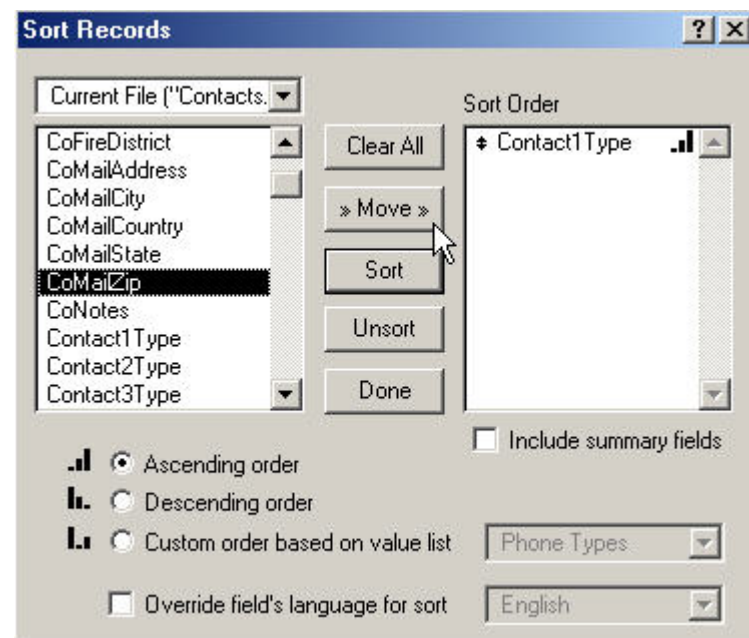
Data Sorts & Dumps

- *Sort* is found on the *Record* pull-down menu.



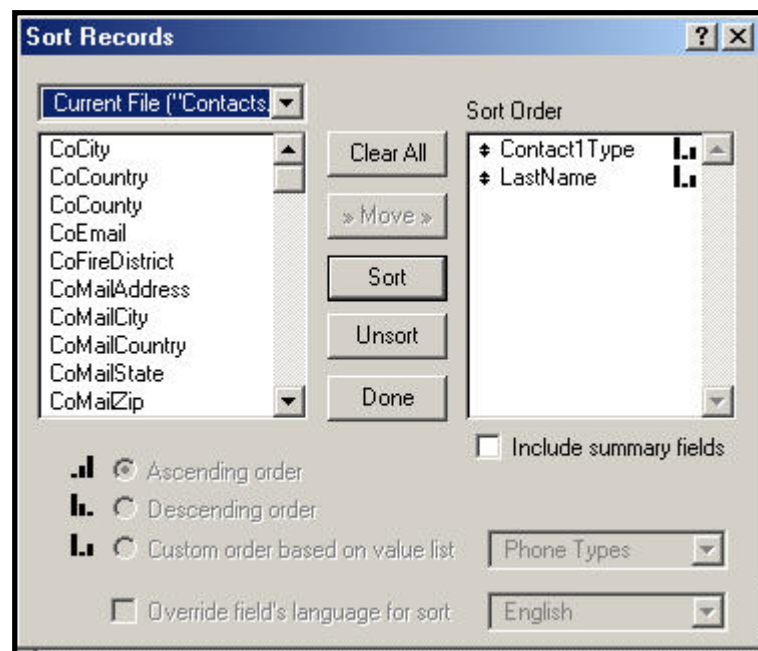
Data Sorts & Dumps

- Choose the field(s) on which you want your data sorted.
- Choose the order in which to display results (Ascending, Descending, Custom).



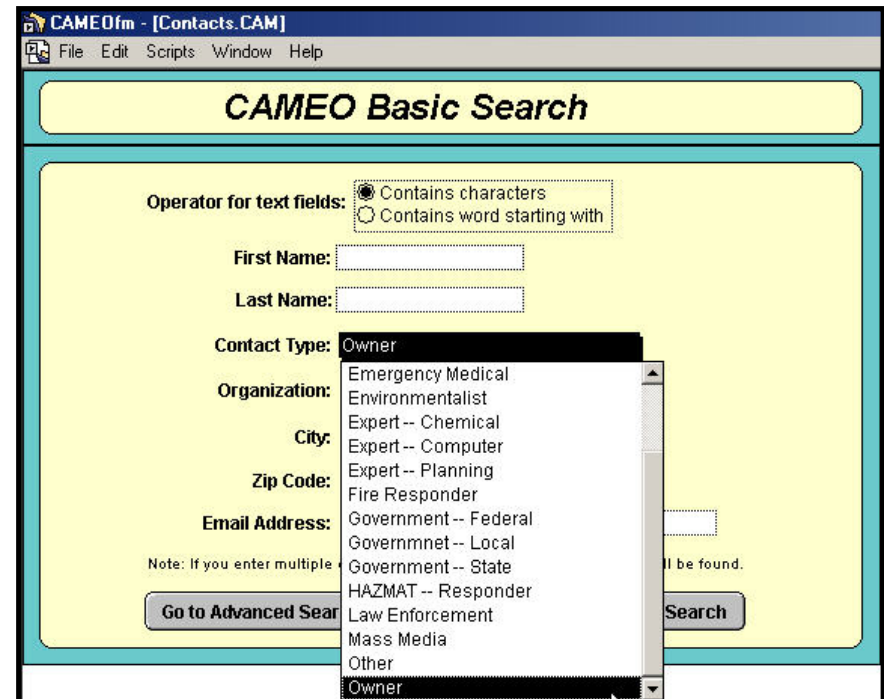
Data Sorts & Dumps

- *Sort* will arrange records on the first field selected before going on to the second.
- The *Sort* shown will group Contacts by Type, then sort by LastName within these groups.



Data Sorts & Dumps

- *Sort* can be applied to *Search* results.



The screenshot displays the CAMEO Basic Search interface within a web browser window titled "CAMEOfm - [Contacts.CAM]". The interface includes a menu bar (File, Edit, Scripts, Window, Help) and a search form. The form contains the following fields and options:

- Operator for text fields:** Radio buttons for "Contains characters" (selected) and "Contains word starting with".
- First Name:** Text input field.
- Last Name:** Text input field.
- Contact Type:** A dropdown menu is open, showing a list of options: Owner, Emergency Medical, Environmentalist, Expert -- Chemical, Expert -- Computer, Expert -- Planning, Fire Responder, Government -- Federal, Government -- Local, Government -- State, HAZMAT -- Responder, Law Enforcement, Mass Media, Other, and Owner.
- Organization:** Text input field.
- City:** Text input field.
- Zip Code:** Text input field.
- Email Address:** Text input field.
- Note:** "Note: If you enter multiple" followed by a text input field.
- Buttons:** "Go to Advanced Search" and "Search".

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- This *Sort* applies only to the LastName field in the *Search* results.

The screenshot shows a software interface with a search results table and a 'Sort Records' dialog box. The search results table has columns for Last Name, First Name, Title, Organization, and Phone. The 'Sort Records' dialog box is open, showing a list of fields to sort by, with 'LastName' selected. The dialog also includes options for sort order (Ascending, Descending, Custom) and a checkbox for 'Include summary fields'.

Last Name	First Name	Title	Organization	Phone
Duncan (DEMO)	Katherine			
Pace (DEMO)	Glenn			
Garcia (DEMO)	Luis			
Levi (DEMO)	George			
Town of Haymarket				

Sort Records

Current File ("Contacts...")

Sort Order: LastName

Fields to sort by: CoCity, CoCountry, CoCounty, CoEmail, CoFireDistrict, CoMailAddress, CoMailCity, CoMailCountry, CoMailState, CoMailZip

Buttons: Clear All, Clear, Sort, Unsort, Done

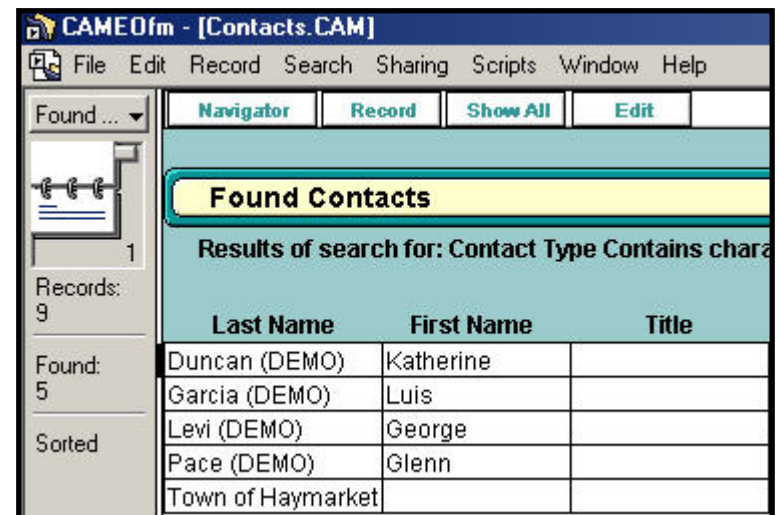
Sort Order options: Ascending order, Descending order, Custom order based on value list

Include summary fields:

Language for sort: Phone Types, English

Data Sorts & Dumps

- Example: these *Search* results have been sorted on the LastName field.

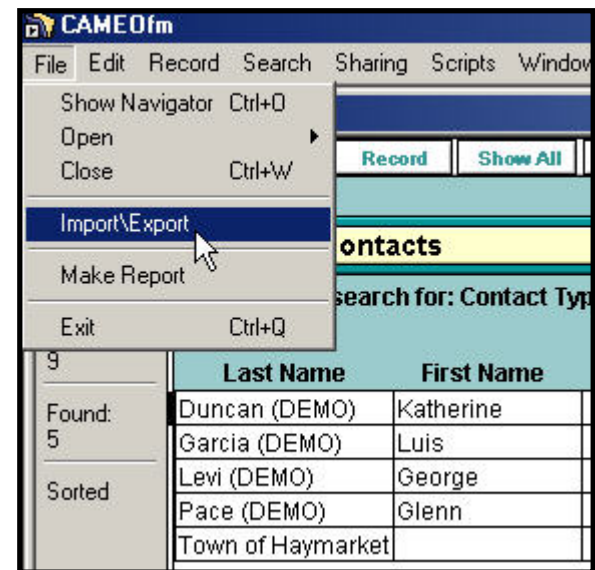


The screenshot shows the CAMEO software interface with a search results window. The window title is 'CAMEO fm - [Contacts.CAM]'. The menu bar includes File, Edit, Record, Search, Sharing, Scripts, Window, and Help. The main window has a 'Found ...' dropdown menu and a 'Records: 9' indicator. The search results are displayed in a table with columns for Last Name, First Name, and Title. The results are sorted by Last Name, showing five records: Duncan (DEMO), Garcia (DEMO), Levi (DEMO), Pace (DEMO), and Town of Haymarket.

Last Name	First Name	Title
Duncan (DEMO)	Katherine	
Garcia (DEMO)	Luis	
Levi (DEMO)	George	
Pace (DEMO)	Glenn	
Town of Haymarket		

Data Sorts & Dumps

- Searched and sorted data sets can be sent to and ASCII file using the *Export* utility.



Data Sorts & Dumps

- You can select only the data you have chosen to *Export*.
- Records in the *Export* file are in the *Sort* order.
- Export files are comma-delimited ASCII.



Questions/Comments?

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